

MAHILA VIKAS SAMABAYA NIGAM

(Govt. of Odisha Undertaking)

W&CD Complex, Plot No.483(Pt), Unit-VI

Ganganagar, Bhubaneswar- 751001

Ph.No.2533223, 2533214

E-mail-mvsn_bbsr@yahoo.com

Date 27.2.24

Ref. 285/MVSN

TENDER CALL NOTICE

Sealed Tenders are invited from interested GST registered firms/agencies/ for supply of "Water Bottle" for use of Anganwadi Workers as Home Visit Kit. The Tender completed in all respect shall be submitted in the office of Managing Director, Mahila Vikas Samabaya Nigam, W&CD Complex, Plot No.483(Pt), Unit-VI, Ganganagar, Bhubaneswar- 751001 on or before **Dt.13.03.2024 by 5 P.M.** through Register Post/ Speed Post/couriers only. The Tender document containing Tender schedule and other relevant information and terms & conditions of Tender can be downloaded from the website- www.wcd.odisha.gov.in from **28.02.2024 to 13.03.2024**. A Tender Fee of Rs.1,500/- and EMD of Rs.10,000/- are to be deposited in shape of Demand Draft in favour of Managing Director, Mahila Vikas Samabaya Nigam along with the Tender document.

The authority reserves the right to modify/cancel the Tender at any point of time.


**MANAGING DIRECTOR
MAHILA VIKAS SAMABAYA NIGAM**

Managing Director
Mahila Vikas Samabaya Nigam
Bhubaneswar




**TENDER FOR SUPPLY
OF
"WATER BOTTLE"**

**MAHILA VIKAS SAMABAYA NIGAM
(Govt. of Odisha Undertaking)
W&CD Complex, 2nd Floor, Plot No. 483(Pt),
Unit-VI, Ganganagar
Bhubaneswar- 751001
Ph.No.0674-2533223, 2533214
Mob No. 9338754909/9437302025
Email Id- mvsn_bbsr@yahoo.com**

TENDER SCHEDULE

Period of issue of quotation of Documents	From Dt.28.02.2024 to Dt.13. 03.2024
Last date & time for submission of quotation Documents	Date: 13.03.2024 by 5.00 P.M.
Place of submission of completed quotation Documents	Mahila Vikas Samabaya Nigam, W&CD Complex, Plot no.-483(pt.), Ganganagar, Unit-VI, Bhubaneswar- 751001 Ph.No.0674-2533223
Mode of submission	In Sealed cover super scribing the specific category on the outside cover through Speed Post/ Registered Post / Courier only.
Place, Date & Time for opening of Technical Bid	Mahila Vikas Samabaya Nigam, W&CD Complex, Plot no.-483(pt.), Ganganagar, Unit-VI, Bhubaneswar- 751001 Ph.No.0674-2533223 Date: 18.03.2024 Time 12.00 P.M
Place, Date & Time for opening of Financial Bid	Mahila Vikas Samabaya Nigam, W&CD Complex, Plot no.-483(pt.),Ganganagar, Unit-VI, Bhubaneswar- 751001, Ph.No.0674-2533223 Date : 18.03.2024 Time 4.00 P.M
Tender Fee	Rs.1,500/- in shape of DD in favour of Managing Director, Mahila Vikas Samabaya Nigam (MVSN) payable at Bhubaneswar
EMD	Rs.10,000/- in shape of DD in favour of Managing Director, Mahila Vikas Samabaya Nigam (MVSN) payable at Bhubaneswar
Performance Security Deposit	5% of the Contract Value to be awarded in shape of DD in favour of Managing Director, Mahila Vikas Samabaya Nigam (MVSN).


Signature of the Tenderer /Authorized person

MAHILA VIKAS SAMABAYA NIGAM

(Govt. of Odisha Undertaking)
W&CD Complex, Plot No.483(Pt), Unit-VI
Ganganagar, Bhubaneswar- 751001

TENDER DOCUMENT

Introduction

Mahila Vikas Samabaya Nigam (MVSN) is an Apex Cooperative society functioning under the administrative control of Department of Women & Child Development, Government of Odisha. Different schemes of the Department are being implemented through MVSN.

Objective


Women & Child Development Department, Govt of Odisha has taken an initiative to provide Home visit and counselling Kit to the Anganwadi Workers of the of the Anganwadi centres (reported higher no of severe acute Malnutrition children under the innovative activity of POSHAN Abhiyan) of W&CD.

Counselling kit comprise of water bottle and other items. Water bottle is to be used by AWWs for counselling during home visit of the household having children above six month.

Sealed tenders are hereby invited by **Speed Post/ Registered Post/ Courier only** to be submitted in the address of MVSN as mentioned above on or before 13.03.24, 5.00 PM in MVSN office by interested GST registered firms/agencies/ suppliers for supply of "Water bottle" on or before 31.03.2024.

Interested agencies shall have to submit a non-refundable Bank Draft for Rs.1,500/- towards cost of Tender Fee in shape of DD in favour of Managing Director, Mahila Vikas Samabaya Nigam (MVSN) drawn in any Nationalized Bank payable at Bhubaneswar. Further, Rs.10,000/- towards EMD in the form of DD in the aforesaid manner is to be enclosed.

The Authority reserves the right to reject any or all offers without assigning any reason thereof.


Signature of the Tenderer /Authorized person

A. Tender Fee

At the time of submission of the tender, the Tender Fee of Rs.1,500/-(Rupees five hundred only) is to be deposited in shape of DD in favour of Managing Director, Mahila Vikas Samabaya Nigam (MVSN) payable at Bhubaneswar. A check list as per "Annexure-A" is to be submitted.

B. Earnest Money Deposit (EMD)

At the time of submission of the tender, an EMD of Rs.10,000/-(Rupees Ten thousand only) is to be deposited in shape of DD in favour of Managing Director, Mahila Vikas Samabaya Nigam (MVSN). The EMD of the unsuccessful bidders will be returned to them preferably within 30 days of the work order issued to the successful bidder. Non submission of EMD qualifies for rejection of Tender documents.


C. Performance Security Deposit

After receipt of the work order, a Performance Security Deposit of 5% of the contract value to be awarded is to be deposited in shape DD in favour of Managing Director, Mahila Vikas Samabaya Nigam (MVSN).

D. Technical Bid

The Technical Bid is to be submitted by the agency in the enclosed format (Annexure-B) with a forwarding letter of the firm in sealed envelope separately mentioning in the overleaf. Following firms are eligible to quote for the said works:-

- a. Registration details of the agency
- b. Refundable EMD of Rs.10,000/- in shape of DD drawn in any nationalized bank in favour of Managing Director, Mahila Vikas Samabaya Nigam (MVSN).
- c. Non-refundable DD of Rs.1,500/- towards tender fees drawn in favour of Managing Director, Mahila Vikas Samabaya Nigam (MVSN).
- d. Copy of Valid GST Registration Certificate and up to date return file of the firm/agency.
- e. Copy of PAN card for income tax and up to date return file in the name of agency/firm of last 3 years ending 31st March,2023.
- f. Copy of the work/event order(s) confirming execution of similar activities for supply of "Water bottle" not less than Rs. 1,00,000/- as a single order and minimum turnover of Rs.5,00,000/- (per year) for last three consecutive years i.e 2020-21,2021-22 and 2022-23 duly certified by CA along with the tender.


Signature of the Tenderer /Authorized person

E. Financial Bid

Financial bid is to be submitted by the Agency in the enclosed format **(Annexure-C)** with forwarding letter of the firm in sealed envelope separately which is to be enclosed inside the covering envelope.

F. Process of Selection

- i. Technical bid will be opened first. The bidders are to qualify in the technical bid and there is no mark or rating for the technical bid as it is only for the purpose of qualification. The Financial bid of the bidder who qualified in the technical bid will only to be opened.
- ii. If the L-1 bidder does not confirm the acceptance of the work order within 3 days, the L-2 bidder will be awarded the work order at the same price, subject to the same terms and conditions.

G. Evaluation

Bids received in the office of MVSN, Bhubaneswar within the stipulated period will be considered for evaluation.

H. Award of Contract

The contract will be awarded in favour of the bidder, who quoted the lowest price in the Financial Bid,


- i) In case more than one agency is quoting the same rate, the preference will be given to the agency having more number of experiences basing upon the year of establishment of the firm and order executed.
- ii) If undecided, the firm having more average turnover of last three years i.e. 2020-21, 2021-22 and 2022-23 will be given preference.
- iii) In case two or more of the agencies qualify the above points (i.e. I & II) these agencies may be called for negotiation and they shall submit the negotiable price in sealed envelope.

I. Department's Reservation

The Department/Tender inviting organisation reserves the right to cancel any bid without assigning any reason thereof. The Department can recommend for blacklisting of any agency who does not perform or turndown the offer upon receipt of the contract.

J. Submission of the Bid

The last date of submission of the Bid is on or before **13.03.2024 by 5.00 P.M.** by **Speed Post/Registered Post/Courier** only in the office of Mahila Vikas Samabaya Nigam, W&CD Complex, Plot no.-483(pt.), Ganganagar, Unit-VI, Bhubaneswar- 751001.


Signature of the Tenderer /Authorized person

K. Declaration regarding Blacklisting

A declaration to the effect that the agency is not blacklisted by any Govt./Public undertaking for conducting audit shall be submitted in the format at **Annexure-D**.

L. Penalty for Non-performance

If the agency after accepting the work fails to deliver the desired level of work in the stipulated period, then as per the recommendation of the procurement committee, a penalty will be levied to the volume of non-performance. The volume of non-performance will be decided by the tender committee after examining the details of work assigned and completed by the agency. The penalty so imposed will be deducted from the 'Performance Security Deposit' available at MVSN.

M. Legal Dispute


Any legal dispute arising out of the process should be settled first by mutual consent, then by the process of arbitration before MVSN and finally by an appropriate court in the jurisdiction of Bhubaneswar.

N. Mode of Payment

On satisfactory completion of all the processes involved in the procurement of "Water bottle", the agency will submit the bill for payment. On receipt of the original GST bill, payment shall be released through e-transfer to the bank account of the agency after deduction of statutory dues, if any.

O. Other Terms & Condition

- i. The rate quoted per unit inclusive of all taxes, charges duties, levis if any along with material cost, labour cost for supply of Water bottle should be within Rs.70/- per unit.
- ii. The bidder has to show samples as per specification mentioned in Annexure-C. The bidder will be abiding by all the Terms & Conditions of the Tender Document.
- iv) MVSN reserves the right to negotiate the final price with the successful bidder.


Signature of the Tenderer /Authorized person

Annexure-A**CHECKLIST**
(Attach self attested photocopy)

Sl.No	Item Name	Details
1	Firm Registration No	YES/NO
2	Tender Fee deposited	YES/NO
3	EMD deposited	YES/NO
4	PAN	YES/NO
5	GST Registration No.	YES/NO
6	Average Annual Turnover of last 3 years (2020-21,2021-22 and 2022-23)	YES/NO
7	IT Return of last 3 years (2020-21,2021-22 and 2022-23)	YES/NO
8	Copy of the work/event order(s) confirming execution of similar activities for supply of not less than Rs.1,00,000/- as a single order .	YES/NO
9	Copy of minimum turnover of Rs. 5,00,000/- (per year) for last three consecutive years i.e. 2020-21,2021-22 and 2022-23 duly certified by CA	YES/NO
10	Declaration regarding Blacklisting	YES/NO
11	Bank Details	YES/NO

Date: 27-2-24

Place: Bhubaneswar

Signature of the Tenderer/Authorized person

Name:

Seal

Administrative Officer
Mahila Vikas Samabaya Nigam
Bhubaneswar.

Annexure- B

TECHNICAL BID FORMAT
(Photocopy of documents to be attached)

Sl. No.	Item Name	Details	
1	Name of the Agency		
2	Name of Proprietor/Partner/Director		
3	Full Address of Registered Office, Telephone No., FAX No. and E-mail ID		
4	Full Address of Operating/ Branch Office, Telephone No., FAX No. and E-mail ID		
5	Name, Address & Telephone No. Of Authorized Officer/Person		
6	Year of Establishment		
7	Firm Registration Number		
8	Annual turnover for last 3 years	2020-21	
		2021-22	
		2022-23	
9	Average turnover of 2020-21,2021-22 and 2022-23		
10	IT Return of last 3 years (2020-21,2021-22 and 2022-23)		
11	PAN		
12	GST Registration No.		
13	Bank Details:- Bank Account Number Name of the Account Holder Name of Bank/Branch IFS Code		

N.B.:- Additional Sheets may be attached for the points mentioned above in case the space is not sufficient.

Date: 27.2.24

Place: Bhubaneswar

Name:

Signature of Tenderer/Authorized person

Administrative Officer
Mahila Vikas Samabaya Nigam
Bhubaneswar.

Seal

Annexure- C

**FORMAT FOR FINANCIAL BID FOR SUPPLY OF
Water Bottle**

Sl. No.	Item/Activity	Specifications	Quoted Unit Cost including GST and other charges (in Rs)
1	Water bottle	BPA free, Leak Proof, Food grade, Recyclable and Reusable Prime pet water bottle. Capacity:1000 ml Size: Diameter 7 cm and 26.8 cm	
Total cost inclusive of all taxes, transportation cost, and other costs involved			

N.B. There is requirement of 7428 numbers of sets approximately .The actual number of set (Water bottle) may increase or decrease which shall be intimated in the work order and in other communication.

Date: 27-2-24

Place: Bhubaneswar

Signature of Tender/Authorized person

Name:

Seal

Administrative Officer
Mahila Vikas Samabaya Nigam
Bhubaneswar.

Annexure-D

DECLARATION

1. I, _____, Son/Daughter/Wife of Shri _____ Proprietor/Partner/Director/authorized signatory of M/S _____ and competent to sign this declaration and execute this tender document.
2. I/ any member of the agency or organization is not blacklisted by any Government/Public Undertaking.
3. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.
4. The information/ documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/we/am/are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

I/We hereby declare that I/We have not been penalized/ blacklisted by any Government Department or undertaking.

Place: Bhubaneswar
Date: 27-2-24

Signature of Tenderer/Authorized person
Full Name: _____
Seal: _____

(Signature)
Administrative Officer
Mahila Vikas Samabaya Nigam
Bhubaneswar.

