

**GOVERNMENT OF ODISHA  
FINANCE DEPARTMENT**

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NO. 8481 /F,  
FIN-CS2-ADV-0001-2022

Date 17/03/2023

OFFICE MEMORANDUM

**Sub: Electric Motor Vehicle Advance for State Government Employees regarding;-**

In continuation of this Department Office Memorandum No.8524/F, dated 05.04.2022 on sanction of Advance in respect of Government employees for purchase of Electric Vehicles, the Undersigned is directed to say that the provisions / guidelines for Electric Vehicle advance are not being meticulously followed by the Departments of Government while sanctioning the advance in favour of their individual employees. With a view to streamline and maintain uniformity in procedure and avoid consequential irregularities in the matter of sanction of such advances, the following provisions / guidelines stated below shall be strictly followed by the sanctioning authorities while according sanctions to individual employees:-

- a) The advance for purchase of Electric vehicles for the State Government employees will be available only upto 31<sup>st</sup> December, 2025. The application received after the expiry of the Policy period will not be considered.
- b) The interest free advance for purchase of Electric Operated Motor Car will be available only to Group-A & Group-B category of Government Employees. The advance amount is limited to 75% of the cost of the Electric Vehicle (Ex-showroom Price) subject to maximum of Rs. 15 lakh.
- c) The interest free advance for purchase of electric two wheeler (electric motor cycle / scooter / scooty / invalid carriages etc.) will be available to Group-C and Group-D Government employees and above. The advance amount is limited to 75% of the cost of the Electric Vehicle (Ex-showroom Price) subject to maximum of Rs.2 lakh.
- d) The advance amount will be recovered in maximum of 100 consecutive monthly instalments from subsequent months. Recovery of the advance be regulated in such a manner that, the same can be recovered before one year of the date of superannuation. In case, if the Government employee retires or expires without payment of full amount of loan, the residual amount needs to be recovered from their arrear salary bill, leave salary bill, pension, Commutation pension or gratuity before its disbursements. If he/she resign/quits from Government Service, the amount will be recovered under OPDR Act.
- e) If the Government servant so desires he is allowed to repay the instalment in advance.
- f) The Government employees who will avail the advance have to furnish the copy of Registration Certificate, insurance and Retail invoice of the vehicles to sanctioning authority within 3 months from the date of release of the advances.
- g) The Government employees who are eligible for both electric (four wheeler & two wheeler) vehicle advance can avail either of one advance at a time.

- h) Utilisation of the advance for a purpose other than that for which it is sanctioned shall render the Government servant liable to disciplinary action under OCS (CC&A) Rules, 1962 as the case may be, apart from refund of the entire advance drawn along with interest forthwith to Government.
- i) The procedure for sanction of this advance is same as the procedure for sanction of Motor Conveyance Advance.
- j) Other conditions as prescribed under chapter 14 of Odisha General Financial Rule (Volume-1) and circulars issued there under in force for sanction of Interest bearing advance for purchases of vehicle is applicable in this case mutatis mutandis.
- k) The advance is debitible to "Demand No - 05 - 7610 - Loans to Government servants etc. - 00 - Administrative Expenditure - Establishment, Operations and Maintenance Expenditure - 202 - Advance for purchase of Motor Conveyances - 3609 - Advance for purchase of Electric Operated Motor Car / Motor Cycle - 48001 - Advances."
- l) Sanctioning authorities shall make it confirm that the electric vehicle advances sanctioned earlier has been utilised properly for which it was sanctioned by verifying the copy of Registration Certificate, insurance and retail invoice of the vehicles.
- m) All other terms & conditions of F.D.O.M No.8524/F, dt.05.04.2022 are remain unaltered.

By orders of the Governor,

(Vishal Kumar Dev)

Principal Secretary to Government

Memo 8482 /F,

Date. 17/03/2023

Copy forwarded to Principal Secretary to Governor / Secretary to Chief Minister / P.S. to Minister, Finance / P.S. to Chief Secretary / P.S. to DC-cum-ACS / P.S. to Principal Secretary, Finance Department / Principal Accountant General (A&E) Odisha / Accountant General (Audit), Odisha, Bhubaneswar / Deputy Accountant General, Puri, Odisha / Deputy Accountant General (Projects) Odisha, Koraput / All Departments of Government / All Heads of Department / Secretary, Lokpal, Odisha / All Financial Advisers / All Assistant Financial Advisers / All Collectors / All Sub-Collectors / DT&I (O) / All Treasury Officers of District Treasuries, Special Treasuries and Sub-Treasuries / Director, Madhusudan Das, Regional Academy of Financial Management, Chandrasekharpur, Bhubaneswar / Principal, Shorthand and Typewriting Institute, Bhubaneswar / Principal, Secretariat Training Institute, Bhubaneswar / Director General, Gopabandhu Academy of Administration, Chandrasekharpur, Bhubaneswar for information and necessary action.

MS-1  
17.3.2023

Under Secretary to Government

Memo No. 8483 /F,

Date. 17/03/2023

Copy forwarded to All Officers /All Branches of Finance Department for information.

MSL  
17.3.2023  
Under Secretary to Government

Memo No. 8484 /F,

Date. 17/03/2023

Copy forwarded to Portal-in-Charge, FID, Finance Department with a request to upload this Office Memorandum in the Website of Finance Department at [www.finance.odisha.gov.in](http://www.finance.odisha.gov.in) for general information.

MSL  
17.3.2023  
Under Secretary to Government

Memo No. 8485 /F,

Date. 17/03/2023

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MSL  
17.3.2023  
Under Secretary to Government