



ଓଡ଼ିଶା ସରକାର  
ଗ୍ରାମ୍ୟ ଉନ୍ନୟନ ବିଭାଗ  
**GOVERNMENT OF ODISHA**  
**DEPARTMENT OF RURAL DEVELOPMENT**

By Fax/E-mail/Speed Post

ଲୋକ ସେବା ଭବନ,  
ସଚିବାଳୟ ମାର୍ଗ, ଭୁବନେଶ୍ୱର-୭୫୧୦୦୧

Lok Seva Bhawan,  
Sachibalaya Marg, Bhubaneswar-751 001  
Fax. 0674-2531690  
E-mail- rdsec.or@nic.in

**ADVERTISEMENT**

Applications are invited from interested retired Government Employees having legal background/ experience in handling Court cases and legal matters, within the age group of 60-64 years on the closing date of advertisement for re-engagement of 02(two) retired employees as OSD (Legal Consultant) on contractual basis for a period of 1(one) year or till regular appointment of Asst. Director (Law) whichever is earlier as per the terms and conditions laid down in erstwhile General Administration Department Resolution No. 23750 dated 27.08.2014. On engagement, he/she will be entitled to get consolidated monthly remuneration as per para-2 of Finance Department Office Memorandum No.24533 dated 29.09.2022.

Retired Government employees against whom departmental proceedings or criminal cases are contemplated/ pending or who have been penalized for misconduct during the period of preceding five years will not be eligible for consideration.

Eligible and interested candidates may submit their applications in the prescribed proforma with copies of testimonials in support of their service records by registered post/ speed post/ by hand superscribing "Application for engagement as OSD (Legal Consultant)" so as to reach the Additional Secretary to Govt., Rural Development Department, Loka Seva Bhawan, Bhubaneswar- 751001 by 20.01.2023.

The details of the advertisement along with prescribed proforma of application can be downloaded from Rural Development Department website (<https://rd.odisha.gov.in>).

By order of the Principal Secretary

Addl. Secretary to Govt.





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No. 28311600102013 /RD

Dt. 31-Dec-2022

**Advertisement for Legal Consultant**

Applications in the prescribed proforma (as per Annexure - I to the advertisement) are invited from the eligible candidates for engagement as Legal Consultant in Rural Development Department, Government of Odisha as per the details given below.

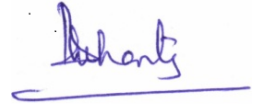
1	Qualification	Retired Government Servant having legal background and experience in handling Court cases/Legal matters.
2	Age	The applicant should be within the age group of 60-64 years as on the closing date of Advertisement.
3	Remuneration	<p>The candidates who are engaged as Legal Consultant will be paid consolidated monthly remuneration as per the norms fixed by the Finance Department Office Memorandum No.24533/F dated 29.09.2022 and no other government allowances like D.A, H.R.A etc. will be allowed.</p> <p>Vehicle will be provided in case the Consultant is required to travel outside Bhubaneswar i.e., O/o, Advocate General/O/o, Government Advocate / other Courts relating to legal issues /cases.</p>
4	Duties & Responsibilities	i. He/she shall be engaged as Legal Consultant in Rural Development Department.



- ii. He/she will prepare the draft para wise comments/ draft plaint / application / petition etc. as the case may be, for onward submission of the same to O/o, Advocate General / O/o, AOR where the Rural Development Department is a party to the case.
- iii. He/she will keep track of the development / status of cases in different Courts.
- iv. He/she will assist the Branch Officer in discussion with Govt. Advocate / Counsel to finalize the PWC / Writ/ Appeal / Rejoinder / Show cause reply / Affidavit to be filed as and where necessary.
- v. In Contempt and date line cases where the Secretary as well as other officers are to take action or file show cause, he shall keep track of such matters on priority basis to avoid passing of adverse order / comments of the court.
- vi. In case of necessity, he/she will move outside Bhubaneswar as and when instructed.
- vii. He/she will monitor the submission of Affidavits by different Govt. Departments, where Rural Development Department is a proforma Party and scrutinize their affidavits wherever necessary.
- viii. For timely action, if required he/she will cooperate the office in Holidays for urgent nature of the legal matter.
- ix. He/she will take assistance of office and officials in court case matters.
- x. In court case matters, he will have inter-Departmental coordination with the concerned officials of other offices, in case of necessity.
- xi. He/she will assist in preparation of draft rules / regulations / guidelines relating to Rural Development Department on legal aspects.

		<p>xii. He/she will not disclose the official secrets in any manner and maintain absolute integrity.</p> <p>xiii.He/she will be required to visit High Court /other Courts and advise further course of action to be taken in the matter.</p>
5	Other terms and Conditions	<p>i. 1<sup>st</sup> Review of his work will be done after six months of joining.</p> <p>ii. The tenure of such Consultant shall be for one year or till regular appointment of Asst. Director (Law) whichever is earlier.</p> <p>iii. Any breach of contract by the Legal Consultant shall be considered sufficient ground for termination of his engagement and may further debar him from future engagement by the Department.</p> <p>iv. The appointment of Legal Consultant will be on full-time basis and he will remain present in office during office hour and also as and when required.</p> <p>v. The Legal Consultant having accepted the offer of engagement shall enter into a contract also having the confidentiality clauses with Rural Development Department, detailing the terms and conditions of engagement before being assigned any work.</p>
6	Mode of Selection	<p>Applications received in response to the advertisement will be scrutinized by a Committee constituted for the purpose and the shortlisted applicants would be called for a personal interaction and documents verification. After such personal interaction the Legal Consultant will be selected for engagement.</p>
7	How to apply	<p>The desirous candidates may submit their application</p>

		<p>in the format given at (Annexure - I) by post/ in person so as to reach the Additional Secretary to Govt., Rural Development Department, Loka Seva Bhawan, Bhubaneswar on or before 20.01.2023 (by 5.30P.M.) Applications received after the scheduled date and incomplete applications are liable to be summarily rejected.</p>
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Addl. Secretary to Govt.  
Rural Development Department.

Annexure-I

Application for the post of Legal Consultant in Rural Development  
Department

Affix Recent

Passport Size

Photograph

1. Name of the applicant :
2. Address with contact number :
3. Email ID :
4. Date of birth :
5. Age (on closing date of application) :
6. Educational qualification :
7. Experience (Specify in brief):
8. Last salary details :
9. Details of supporting documents:
10. Declaration :

This is to certify that facts given by me in application form are true to the best of my knowledge. I understand that if any part of it is found to be false, this application will be cancelled.

Date

Full Signature of Applicant

