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PANCHAYATI RAJ AND DRINKING WATER
DEPARTMENT

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COMPREHENSIVE GUIDELINES FOR DEVELOPMENT OF MULTI-UTILITY GRAM PANCHAYAT TANK UNDER MGNREGS (MODEL TANK).

Mission Water Conservation is a priority area under MGNREGS. Planned and systematic development of land and harnessing of rain water has become the central focus of MGNREGS to sustainably enhance farm productivity and income of the poor people. The renovation of Multi-Utility Gram Panchayat Tank will play a vital role in Mission Water Conservation to increase the percentage of expenditure under Natural Resource Management (NRM). The project may be taken up to convert the GP owned tank to livelihood security engaging MGNREGA workers as well as for augmentation of internal resource of the GP. A detailed guideline for development of Multi-Utility Gram Panchayat Tank is given below:

1. OBJECTIVE: -

The prime objective of development of "Multi Utility Gram Panchayat Tank" is to create a durable community asset under MGNREGS at GP level. The GP Tank will reduce the water scarcity by recharging the ground water and to provide employment to the willing jobseekers through-out the year. This project will enhance the expenditure under "Natural Resource Management (NRM)" component under MGNREGS and will also supplement the irrigation potential for growing vegetables.

2. SELECTION OF PROJECT: -

The development of Multi Utility Gram Panchayat Tank" will be taken up under MGNREGS and should be included in the shelf of projects after due approval in Pallisabha / Gramsabha and be a part of Labour Budget. Only community tanks in the Books of Account of GP should be selected for improvement.

3. TARGET

- At least one Multi-Utility Gram Panchayat Tank shall be taken up in each GP during current Financial Year 2018-19.

- Preference should be given to take up the tank in the GP where no work has been taken up out of MGNREGS fund during 2017-18 & 2018-19.

4. ESTIMATED COST:

The estimated cost of the Multi Utility Gram Panchayat Tank is 10 Lakh under MGNREGA. Funds from other schemes can be converged over & above the estimated cost of 10 lakh. The standard drawing may be changed and local materials may be used for better construction economically, as per site conditions. The dimension of Toe wall should be reasonable to sustain pressure of the stone pitching.

5. COMPONENT: -

The following provisions have been made in Model estimate for development of Multi-Utility Gram Panchayat Tank.

Sl. No.	Components	Nos. as per requirement / Specification	Source of fund
1.	Digging of tank for gorge and desilting.		MGNREGS
2.	Provision for inlet-	1 no.	-do-
3.	Provision for outlet-	1 no.	-do-
4.	Separate Bathing Ghat steps for ladies and gents	2 nos.	-do-
5.	Changing room for ladies near bathing ghat of ladies	1 no.	-do-
6.	Tulsi Chourah near ladies bathing Ghat	1 no.	-do-
7.	Cattle feeding tank near bathing ghat of gents	1 no.	-do-
8.	Garbage Bin		MGNREGS
9.	Provision for plantation in the embankment with 3-years maintenance.		MGNREGS & Horticulture Department
10.	Other beautification works		Other Schemes
a.	Cement Benches	As per requirement	CFC/SFC
b.	Pindi around the trees	-do-	-do-
c.	Solar Light	-do-	-do-
d.	Signage (from respective scheme)	-do-	Respective Schemes

Mh

6. PLANTATION: -

Plantation shall be done on the embankment of the tank. Species like Coconuts, Guava, Betelnut, Baula etc. should be implanted for upgradation of ecological balance. If good space is available species like Desi mango, Peepal & Banyan can also be taken up.

7. COMMUNITY TOILET: -

Community Toilet comprising 6 toilets @ 3 each for male & female with water facility may be taken up near the tank out of SBM to prevent open defecation on the tank embankment.

8. WAGE MATERIAL RATIO: -

The wage material ratio of 60:40 shall be maintained at District level for MGNREGS expenditure as a whole for a given financial year. The un-skilled wages shall be paid as per the MGNREGS wage rate and the other wages like semi-skilled, skilled and high skilled as per the latest notified wage rate of Labour & ESI Department. **The total un-skilled wage component expenditure should be booked under MGNREGS.**

9. EXECUTING AGENCY: -

The **Panchayat Samiti / Gram Panchayat** will be the implementing agency for "Multi Utility Gram Panchayat Tank" under MGNREGS.

10. FISHERY ACTIVITIES: -

In case of receipt of any proposal for convergence with F & ARD Department, the list of such renovated Multi-Utility Gram Panchayat Tank may be handed over to the District/ Block level officers of Fisheries & Animal Resources Development Department for taking up necessary Pisciculture activities. It will help the concerned local bodies (GP) to augment their own income.

11. MONITORING: -

The **District Level Monitoring Committee** should be constituted under the chairmanship of Collector for proper execution and operationalization of the "Multi Utility Gram Panchayat Tank" with the following members.



1.	Collector	Chairperson
2.	PD, DRDA	Member
3.	Additional PD (Technical), DRDA	Member-Convener
4.	District Panchayat Officer	Member
5.	District Fishery Officer	Member
6.	District Horticulture Officer	Member
7.	MGNREGA Coordinator	Member

Similarly, a **Block Level Monitoring Committee** should also be constituted in the following manner:

1.	Block Development Officer (BDO)	Chairperson
2.	Assistant Executive Engineer (AEE)	Member-Convener
4.	AE / Junior Engineer (JE)	Member
5.	Block Level Fishery Extension Officer	Member
6.	Junior Horticulture Officer of the Block	Member
7.	Gram Panchayat Extension Officer (GPEO)/ Progress Assistant (PA)	Member

- The Additional PD (Tech.) shall monitor the progress of Multi-Utility Gram Panchayat Tank in each fortnight and place the status in the monthly meeting chaired by Collector. The PD, DRDA will submit the progress to the State in each month **before 10th of each month** duly counter signed by Collector.
- Similarly, AEE of the Block shall monitor the progress of Multi-Utility Gram Panchayat Tank in each fortnight, place the position in the monthly meeting chaired by BDO and submit report to DRDA in each month by **5th of each month**.

12. MAINTENANCE OF TANK

The Gram Panchayat will be responsible for maintaining of the Multi-Utility Gram Panchayat Tank out of internal resources / CFC /SFC fund.

13. MAINTENANCE OF ASSET REGISTER:

After completion of the project, it shall be entered in the asset register to be maintained at Block level by the executing agency for recording of the asset grounded with geotagging as per the norms of Geo MGNREGA issued from time to time.

14. OUTCOME

- To develop an income generating asset for the GP.
- To create a defecation free environment.
- To augment resources of GP for undertaking pisciculture in convergence with F & ARD Department.
- To create a green, clean & hygienic environment in the village.
- To provide irrigation facilities to the nearby crop land to produce vegetables.
- To use the embankment as recreation of children and people as well.

The above guidelines should be scrupulously followed.


28/01/2019
Principal Secretary to Government.

Memo. No. 2002 dated 29.01.2019

1. PS to Director, (SP) for information of Director, (SP) PR & DW Department.
2. All Collector-cum-DPCs, for information and necessary action.
3. All PD, DRDAs for information and necessary action.
4. All State Nodal Officers of PR & DW Department for information and necessary action.
5. All BDOs for information & necessary action.
6. All DPOs for information & necessary action.
7. All Nodal Officers of MGNREGS Cell/ Society, Odisha.


20/1
Director, Special Projects