

GOVERNMENT OF ODISHA
FINANCE DEPARTMENT

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No. 8973/F, Dated 18-03-2021
FIN-WM-ACCT-0001-2020

From

Shri Ashok K. Meena, I.A.S.
Principal Secretary to Government.

To

The Additional Chief Secretaries/
Principal Secretaries/
Commissioner-cum-Secretaries/
Secretaries to Government
All Heads of Department.

Sub: **Necessary steps to be taken to put through Government transactions before closure of the current Financial Year, 2020-21.**

Madam/Sir,

I am directed to say that Finance Department have earlier intimated all Departments of Government / all Heads of Department to take timely steps for drawal of funds within the stipulated deadlines in the interest of fiscal discipline and effective financial management to avoid rush of expenditure towards the fag end of the financial year in letter No.6868/F, dated 26.02.2021.

2. Meanwhile, Department of Government & Bank Accounts (DGBA), Reserve Bank of India, Mumbai have intimated that post implementation of NEFT and RTGS 24x7 operations, certain global holidays are maintained in e-Kuber system for Government transactions like all second and fourth Saturdays, all Sundays and any other day declared holiday by RBI for Government transactions due to exigencies. On such global holidays, Government transactions will not be processed through e-Kuber, RBI. **Since, 27th (fourth Saturday), 28th (Sunday) and 29th (Holi) of March, 2021 fall under the above mentioned categories of global holidays, no Government transactions will be processed through e-Kuber, RBI on these days.**

3. Moreover, in previous financial years, on **30th and 31st March**, a number of Bills/ Cheques which were passed by the Treasuries/Sub-Treasuries and sent to the respective Banks for payment could not be en-cashed as their computerized system did not admit the last minute transactions. Keeping this in views, there is an urgent need for timely submission of all bills/claims/ instruments etc. well in advance so as to facilitate smooth Government transactions before the closure of the current financial year.

I would, therefore, once again request you to kindly take timely steps and instruct the DDOs as well as concerned officials for submission of all bills/claims/ instruments etc. in the treasuries within the stipulated deadlines without fail in the interest of fiscal discipline and effective financial management.

Yours faithfully,

J. Phok
18/3/2021

Principal Secretary to Government

Memo No. 8974 /F, **dated** 18-03-2021
 Copy forwarded to the Private Secretaries to Chief Minister /
 Minister, Finance for kind information of Hon'ble Chief Minister/
 Minister, Finance.

Recd 18/03/21

Memo No. 8975 /F, **Deputy Secretary to Government**
dated 18-03-2021

Copy forwarded to the Private Secretaries to Chief Secretary/D.C.-
 cum-Additional Chief Secretary/Principal Secretary, Finance Department
 for kind information of Chief Secretary/D.C.-cum-Additional Chief
 Secretary/Principal Secretary, Finance Department.

Recd 18/03/21

Memo No. 8976 /F, **Deputy Secretary to Government**
dated 18-03-2021

Copy forwarded to the Resident Commissioner, Odisha, New
 Delhi/Registrar, Orissa High Court/Special Secretary, Odisha Public
 Service Commission/Secretary, Odisha State Election
 Commission/Secretary, Staff Selection Commission/ Secretary,
 Subordinate Staff Selection Commission, Registrar, Odisha
 Administrative Tribunal /Secretary, State Human Rights Commission/
 Secretary, Odisha Electricity Regulatory Commission for favour of
 information & necessary action.

Recd 18/03/21

Memo No. 8977 /F, **Deputy Secretary to Government**
dated 18-03-2021

Copy forwarded to All Revenue Divisional Commissioners/All
 Collectors/Director of Treasuries and Inspection, Odisha,
 Bhubaneswar/Financial Adviser and Chief Accounts Officer, Balimela/
 Rengali (Left Bank)/Rengali (Right Bank)/Upper Kolab/ Indravati/
 Subarnarekha/ Samal/ Mahanadi-Birupa Barrage Project/ Kanupur
 Irrigation Project/Lower Indra/ Lower Suktel/ Anandapur Barrage
 Project/ Asst. Financial Adviser & Chief Accounts Officer, Hirakud for
 information and necessary action.

Recd 18/03/21

Memo No. 8978 /F, **Deputy Secretary to Government**
dated 18-03-2021

Copy forwarded to Principal, Secretariat Training Institute,
 Bhubaneswar/ Principal, Odisha Shorthand & Typewriting Institute,
 Bhubaneswar/ Director, Madhusudan Das Regional Academy of
 Financial Management, Bhubaneswar/ Director General, Gopabandhu
 Academy of Administration, Bhubaneswar/ Director, Revenue officers'
 Training Institute, Bhubaneswar for information and necessary action.

Recd 18/03/21

Deputy Secretary to Government

Memo No. 8979 /F,

dated 18-03-2021

Copy forwarded to Chief General Manager, State Bank of India, Local Head Office, 111/1, Pandit Jawaharlal Nehru Marg, Bhubaneswar/ Regional Manager, State Bank of India, Bhubaneswar/ Berhampur/ Sambalpur/ Chief Regional Manager, United Bank of India, Zonal Office, 13, Forest Park, Bhubaneswar/Regional Manager, UCO Bank Building, 3rd Floor, C-2, Ashok Nagar, Unit-II, Bhubaneswar/ Regional Manager, Central Bank of India, 94, Janpath, Unit-III, Bhubaneswar/ Zonal Manger, Bank of India, Odisha Zone, Zonal Office, 98 Kharvel Nagar, Ground Floor, Keshari Talkies Complex, Bhubaneswar/ Regional Manager, Indian Bank, Regional Office, 117/118 Station Square, Bhubaneswar/ Chief Managing Director, Allahabad Bank, Regional Office, 3/1B, IRC Village, Nayapalli, Bhubaneswar/ Deputy General Manager, Andhra Bank , Zonal Office, M/14, Baramunda, Bhubaneswar/ Divisional Manager, Canara Bank, Red Cross Bhawan, Sachivalaya Marg, Bhubaneswar/ Regional Manager, Indian Overseas Bank, Regional Office, B/2, West Saheed Nagar Bhubaneswar/Deputy General Manager, Punjab National Bank, Circle Office, Deen Dayal Bhawan, 4th Floor, Ashok Nagar, Bhubaneswar/Regional Manager, Union Bank of India, Regional Office, 3/1A, Civic Centre, IRC Village, Bhubaneswar for information and necessary action.

Mem 18/03/21

Deputy Secretary to Government

Memo No. 8980 /F,

dated 18-03-2021

Copy forwarded to all Public Sector Undertakings/Cooperative Institutions for information & necessary action.

Mem 18/03/21

Deputy Secretary to Government

Memo No. 8981 /F,

dated 18-03-2021

Copy forwarded to all Treasury Officers/Sub-Treasury Officers for information and necessary action. The instructions and stipulations indicated above should be enforced strictly and any deviation noticed will be viewed seriously.

Mem 18/03/21

Deputy Secretary to Government

Memo No. 8982 /F,

dated 18-03-2021

Copy forwarded to all Officers / all Branches of Finance Department for information & necessary action.

Mem 18/03/21

Deputy Secretary to Government